

Assessors _____
Treasury _____
Police _____

**City of Portland
Office of the City Clerk
389 Congress Street
Portland, ME 04101**

Going Out of Business Sale Application

Title 30-A, §3781-3784

From: _____ to _____
(A period of sixty days)

Circle One: Individual Corporation Association Partnership

Parent Company Name (If applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Person: _____ Telephone: _____

Portland Business Name: _____

Portland Business Address: _____

Landlord of Premises: _____

Address of Premises Owner: _____

Does the award of this license benefit any City employee? Yes _____ No _____
If yes, list name(s) and department(s) _____

Attached hereto is a complete inventory, under oath, of all items to be included in this sale, which inventory includes only goods, wares and merchandise actually in the opening of said sale. None of said merchandise was purchased prior to the time of the opening of said sale for the purpose of selling and disposing of the same at said sale.

Authorized Signature

**License Fee: 95.00
Processing Fee: 35.00
Total Due: \$130.00**

Print Name and Title

_____ Must submit complete inventory list.

_____ Must file application 30 days prior to closing the business.

Date Filed: _____

Date Paid: _____